

Consistory Meeting Minutes – November 17th, 2016

- I. **Call to Order/Roll Call:** Meeting was opened by Deb Dietrich, President, at 6:39pm. Candle was lit and prayer offered by Pastor Stout. Those in attendance were Deb Dietrich, Jim Stewart, Diana Decker, Allen Dennis, Sandy Kleger (joined by speakerphone), and Pastor Craig Stout.
- II. **Secretary's Report:** Minutes from the September Consistory Meeting (October 20th, 2016) reviewed. A motion was made by Jim Stewart and seconded by Allen Dennis to approve the minutes with the addition of pastor report. Motion carried.
- III. **Treasurer's Report:** Treasury report for 10-31-2016 was provided to the members at the time of the meeting. Overall totals for general, building, and memorial funds were calculated correctly (with exception of Carillon Fund). A motion was made by Brad Bunnell and seconded by Diana Decker to approve the September Treasurer's Report **with a correction to the balance of the Carillon Fund**. Motion carried.
- IV. **Search Committee Report:** The search committee and consistory will meet with pastoral candidate on Monday, November 21st to discuss the call agreement, a date for a sermon at Emmanuel, and a potential start date.
- V. **Old Business:**
 1. **Church Repairs:** After inspection, a few items in the church need some attention: timers on outside lights, new outside lights for back of church, faucet in kitchen, carpet in fellowship hall, etc.
 2. **Carillon:** The new carillon has arrived and should be installed Thanksgiving weekend.
 3. **Pork and Sauerkraut Dinner:** People are needed to help with the dinner.
 4. **Confirmation Class:** Confirmation students and instructors will meet this Sunday to discuss a schedule and class expectations.
- VI. **New Business:**
 1. **Christmas Eve Service and Christmas Day Service:** Pastor and consistory discussed procedures for Christmas services including special music and advent readings. The children's program will be December 18.
 2. **Secretary Vacation and Holiday Pay:** Consistory members agree to Penny's request for a week off in July. Consistory members also agree to make Thanksgiving and Christmas paid days off.
 3. **Envelopes:** Deb will ask Penny to put reminders in the bulletins for special and Christmas offerings.

4. **Carpet Quote for Fellowship Hall:** Members of the church obtained a quote for new flooring in the fellowship hall. The quote from Giant floor includes carpeting in the main dining area and tile floor in the entryway for a total of \$12,085.
 5. **Treasurer and Financial Secretary Positions:** These positions are not yet filled and we are still looking for volunteers. Jim Stewart pointed out that these positions should be a one year commitment.
 6. **2017 Consistory:** No members are leaving the consistory this year but more people would be welcome.
 7. **Annual Congregational Meeting:** The annual congregational meeting to discuss the budget and committee reports will take place on December 4th after the worship service. Penny will be invited to coffee hour afterwards the meet church members.
 8. **Staples Rewards:** The church has earned Staples Rewards Points and Sandy Kleger has request to use some of them for printing supplies for Sunday School classes.
 9. **Aaron Kleger Eagle Scout Project:** Postponed until spring.
- VII. **Pastor's Report:** Pastor Stout provided worship services at Emmanuel UCC on October 23, 30, and November 6 and 13 including communion on November 6. Office hours were kept on Tuesdays from 9am to 1pm and consistory meeting was attended on October 20. Pastor Stout provided consistory class materials to Deb Dietrich, prepared newsletter article, and visited members at home and in nursing homes and hospitals.
- VIII. **Communion Setup:** December 4th, Diana Decker and Brad Bunnell
- IX. **Next Meeting:** Thursday, December 15th, 2016 at 6:30pm
- X. **Adjournment:** Meeting was adjourned at 7:55pm.