

Consistory Meeting Minutes – August 18th, 2016

- I. Call to Order/Roll Call:** Meeting was opened by Deb Dietrich, President, at 6:43pm. Candle was lit and prayer offered by Deb Dietrich. Those in attendance were Deb Dietrich, Jim Stewart, Diana Decker, Sandy Kleger, Brad Bunnell, and Pastor Craig Stout. Absent was Allen Dennis.
- II. Secretary's Report:** Minutes from the June Consistory Meeting (June 16th, 2016) reviewed. A motion was made by Jim Stewart and seconded by Sandy Kleger to approve the minutes. Motion carried.
- III. Treasurer's Report:** Treasury report for 6-30-2016 was provided to the members at the time of the meeting. Overall totals for general, building, and memorial funds were calculated correctly. A motion was made by Diana Decker and seconded by Jim Stewart to approve the June Treasurer's Report. Motion carried. Treasury report for 7-31-2016 was provided to the members at the time of the meeting. Overall totals for general, building, and memorial funds were calculated correctly. A motion was made by Brad Bunnell and seconded by Sandy Kleger to approve the July Treasurer's Report. Motion carried.
- IV. Search Committee Report:** The search committee will discuss two candidates at their August 25th meeting with the potential for interviews in September. At best, a new pastor could be hired by the end of the year.
- V. Old Business:**
 - 1. Golf tournament:** 42 golfers participated and profits were approximately \$2,700. Next year's tournament is scheduled for late August.
 - 2. Carillon:** Brad will schedule a meeting with the representative of Chime Master Carillons.
 - 3. Pastoral Relations Committee:** The committee should consist of 1 consistory member, 1-2 acting elders, 1-2 church members who are eligible to be deacons. The committee should meet four times a year and operate as a liaison between church members and the pastor.
- VI. New Business:**
 - 1. Organist:** Geraldine Patire should be back in September.
 - 2. Rev. Charles Williman:** Former Emmanuel minister, Reverend Charles Williman is celebrating 60 years of ordination. St. Paul's UCC in Attica, New York is requesting congratulatory letters from people and churches that he has served. These letters will be shared with him in honor of his achievement.

3. **Auditing Church Finances:** This is done yearly and will be completed by Steve Moyer and Chris Dietrich.
 4. **Financial Secretary:** We are currently seeking a member of the church to serve as the Financial Secretary.
 5. **Church Secretary:** Denise Dean will be resigning as church secretary effective September 30th. She submitted a letter of resignation to the consistory.
 6. **2017 Offering Envelopes:** 25 boxes of offering envelopes were purchased last year for church members. 25 will be ordered again this year.
 7. **Donation to Ruddy Family:** Brad Bunnell made a motion to donate \$100 to the Ruddy family in Mountain Top. Diana Decker seconded the motion and motion carried.
 8. **New Safe:** A new safe is needed downstairs for record storage. One option that fits the dimensions of ledgers that need to be stored was discussed for \$347. The issue was tabled to see if the data on the ledgers can be transferred to another medium.
 9. **Rally Day:** Rally Day is September 11th. A picnic with a bounce house will follow the service.
 10. **Carol Hoffman Accounts:** Discussion took place about the Carol Hoffman Account that funds youth events. All youth fundraisers go to that account.
 11. **Employment Policies and Forms:** Denise is working on revising documents regarding job responsibilities of church employees.
 12. **Renewal of Pastor Stout's Contract:** Diana Decker motioned to renew Pastor Stout's contract for another 3+ months to the end of 2016. Motion was seconded by Jim Stewart and motion carried.
 13. **Confirmation Class:** There are eight students in the church old enough for confirmation. Pastor Stout proposed three different possibilities for how the class could be run. 1, Pastor Stout would start the class and another pastor (another interim or a new pastor hired by the search committee) would finish. 2, The class would be primarily lay led with assistance from pastors. 3, The class would be entirely taught by the new pastor.
- VII. **Pastor's Report:** Pastor Stout has been performing Sunday services including the children's service and communion. He performed the Emmanuel hosted Old River Church service. In addition to visiting members at home and in nursing homes, he has contributed to the church newsletter and kept office hours on Tuesday.
- VIII. **Communion Setup:** September 4th – Diana Decker and Deb Dietrich

IX. Next Meeting: Thursday, September 15th, 2016 at 6:30pm

X. Adjournment: Meeting was called to a close at 7:58pm by Deb Dietrich.