Consistory Meeting Minutes - November 20, 2014

- I. <u>Call To Order/Roll Call</u>: Meeting was opened by Ron Rinehimer, President, at 6:37 pm. Candle was lit by Jill Bernetski and prayer was offered by Pastor Penny Dollar. Those attending were Pastor Penny Dollar, Ron Rinehimer, Nelson Horwath, Don Myers, Camille Daniels, Deb Dietrich and Jill Bernetski.
- **II.** <u>Secretary's Report</u>: Minutes from the October 16, 2014 Consistory meeting were sent to members via email. All members received a copy prior to the meeting. Minutes were reviewed. A motion was made by Camille Daniels and seconded by Nelson Horwath to approve the October Consistory meeting minutes. Motion carried.
- III. <u>Treasurer's Report</u>: The 10-31-14 Treasurer's Report was not available at the time of the meeting; the report will be reviewed at the December meeting.

IV. Old Business:

- 1. <u>Fellowship Hall Ventilation</u>: The next phase of the project will be to clean the mold; the joists will be installed and then the area will be insulated. Additionally, holes will need to be cut to allow for ventilation. It has not yet been determined when this next phase will be completed. It was also noted that bills for the repair of the floor have been submitted to the insurance company for possible reimbursement.
- 2. <u>Narthex Roof</u>: The roof only leaks in the winter when there is an abundance of snow. Camille provided the name of a contractor that repairs rubber roofs; Ron will contact him for an estimate.
- 3. <u>Carbon Monoxide Detectors</u>: Three detectors will be needed; they would be located near the gas and oil. Don and Nelson are in the process of obtaining prices for the detectors. The detectors will communicate with each other if one detector goes off, they all will. These should be purchased prior soon.
- 4. <u>Evangelism Team</u>: Deb has contacted Mountain Yoga to try to schedule a class which will be conducted at the church; it will be held after Christmas. The class will be for all ages and would charge a small fee which would then be used for missions. The team is also looking for a local family to assist at Christmas. Envelopes are placed in the pews weekly for the members of the church to donate to this group to assist with any expenses.
- 5. <u>Consistory Members</u>: Two (2) members will be leaving at the end of the year Ron and Jill. Don and Nelson will be leaving at the end of 2015. It is a good idea to start looking for new members now; it is better to ask people personally if they would consider serving on the Consistory.
- 6. <u>Annual Congregational Meeting</u>: This will be held Sunday, December 7th; the snow date will be December 21st.
- 7. <u>Pork and Sauerkraut Supper</u>: This event went very well. A total of 395 dinners were served. Several people were turned away since we ran out of pork. A meeting will be held Sunday, November 23rd, after church to discuss what went well and what areas need improvement. Thank you to all who helped!
- 8. <u>Gift Cards</u>: It is a good idea to remind members on a weekly basis about the gift cards that are for sale.
- 9. <u>Islam and Christianity</u>: Sharon Moyer has agreed to work with Pastor Nazrani to set a date for the session which would be open to the community pertaining to this subject. It will most likely be held in the spring.
- 10. <u>Staples Account</u>: Discussion was held about the possibility of opening a credit account in the church's name for the purchase of supplies. The advantage to opening a credit account in the church's name would be the possibility of earning additional credits. It was also suggested to review the percentage of cash back that would be received if Staples gift cards were purchased through the gift card fundraising program.

V. New Business:

- <u>Annual Congregational Meeting</u>: It has been suggested to several Consistory members that there be a secret ballot at the annual meeting to approve the budget. Discussion was held and it was decided that the approval process should remain as it has always been. A suggestion box with a lock will be placed in the Narthex on Sunday and if a member has a concern they can place it in the box. All suggestions should be signed for consideration. It will be announced on Sunday that the suggestion box is available and that the voting on the budget will not be by secret ballot.
- <u>Fundraiser:</u> It was suggested to hold a Soup and Hoagie Sale in January. Allen Dennis has volunteered to coordinate the soup sale and Jim Rinehimer has volunteered to coordinate the hoagie sale. The sale will be held January 10th.
- 3. <u>Jesse Fink:</u> A concert will be held January 4th at 2pm in the Fellowship Hall. Light refreshments will be served and a love offering will be collected.

4. Budget: The Budget Committee met on November 19th; members of the committee are Pastor Penny Dollar, Denise Dean, Jim Rinehimer, Allen Dennis and Camille Daniels. Discussion was held pertaining to the submitted budget. It was noted that there have been no disbursements for benevolences during the current year and there are none budgeted for the upcoming year since there has been difficulty paying bills. There should be some disbursement to OCWM since this is the way the conference is funded. Pastor's salary and housing is based upon conference guidelines. Pastor did not receive an increase in the prior year; however, due to the reduction in health insurance for the upcoming year, there is an increase in the budgeted salary amount. Additionally, mileage is included in the budget. Pastor does submit her expenses but returns the money to the church. This line item should remain as part of the budget. There is a budgeted increase of approximately 3% for the Secretary. Payment for the Nursery attendant has been reduced to \$10 per week. The snow plowing will be done at no charge for the upcoming year; however, money for gas will be provided. Additionally, General Liability Insurance is budgeted at \$11,993 for the upcoming year; the current insurance carrier is Hartford. Ron received a guote from Guide One at a cost of \$6,000 per year. Ron is reviewing the quote to ensure that all our current needs would be met (i.e. the windows would be covered). This is a company that specializes in providing insurance to churches. If the policies are similar, the switch will most likely be made. A motion to accept the proposed budget was made by Deb Dietrich and seconded by Jill Bernetski. Motion carried.

VI. Pastor's Report:

- 1. <u>Thanksgiving Eve Service</u>: This service will be held at Emmanuel this year. The service will be held Wednesday, November 26th at 7pm.
- 2. <u>Advent</u>: The first Sunday in Advent is November 30th, which is the Sunday after Thanksgiving.
- 3. <u>Christmas Pageant</u>: This will be held Sunday, December 14th during the worship service.
- 4. <u>Christmas Eve Service</u>: There will only be one service at 7:30 with talent / special music beginning at 7pm.

VII. <u>Communion Setup:</u> DECEMBER: Ron JANUARY: Jill

- VIII. <u>Next Meeting:</u> Thursday, December 18, 2014 at 6:30 pm.
- IX. Adjourn: Meeting was called to close by Ron Rinehimer at 7:35 pm.