

Consistory Meeting Minutes – October 24, 2013

- I. **Call To Order/Roll Call:** Meeting was opened by Janice Broyan, President, at 6:39 pm. Candle was lit by Kim Bernetski and prayer was offered by Don Myers. Those attending were Pastor Penny Dollar, Janice Broyan, Nelson Horwath, Don Myers, Camille Daniels, Kim Bernetski and Jill Bernetski. Absent – Ron Rinehimer.
- II. **Secretary's Report:** Minutes from the September 19, 2013 consistory meeting were sent to members via email. All members received a copy prior to the meeting. Minutes were reviewed. A motion was made by Nelson Horwath and seconded by Camille Daniels to approve the September Consistory meeting minutes. Motion carried.
- III. **Treasurer's Report:** The 9-30-13 Treasurer's Report was provided to members at the meeting. Overall totals for general, building and memorial funds were calculated correctly. A motion was made by Jill Bernetski and seconded by Camille Daniels to accept the September Treasurer's Report totals. Motion carried.
- IV. **Old Business:**
 1. **Spring Turkey Supper:** The third Saturday in April will be Holy Week so the date of the spring Turkey Supper will need to be changed. The date has been rescheduled to May 17th.
 2. **Blood Drive:** Denise Dean is coordinating a Blood Drive with the Red Cross; the date will be announced in the near future.
 3. **Veteran's Plaque:** The current plaque is full; an addition will need to be purchased. The addition will hook on to the bottom of the current plaque. There are no names to be added at this time. Also, a plaque for the railing and handicap ramp on the side of the church needs to be ordered.
 4. **Cakes for Turkey Supper:** Nora Cybulski called members asking for cakes for the supper. Janice will check with her to see if she will continue to do this for future dinners.
 5. **Crop Walk:** The Crop Walk was held on October 6th. There were 15 walkers; total raised was \$915.
 6. **Kirchentag:** "Church Day" This will be held Sunday, October 27th at 4:00 at First Reformed UCC on 2nd Street in Berwick. There will be 12 churches participating. There will be a German themed covered dish after the service. Due to the large number of participants, tables and chairs will be loaned for this event since Emmanuel is participating.
 7. **Men In Harmony:** Pastor Penny will try to schedule this group for the evening of Sunday, April 6th or Sunday, May 4th.
- V. **New Business:**
 1. **Memorial Gift:** Connie Miller has received donations in Audrey Grosz's memory that she would like to use to present a gift to the church. She would like to purchase a bench that would be placed near the entrance at the side of the church near the Fellowship Hall; this would be a place for people to sit if they are waiting to be picked up.
 2. **Assistant Treasurer:** Cindy Heller has agreed to help Jim Rinehimer, Treasurer, and serve as the assistant treasurer.
 3. **Fundraising:** Jim Rinehimer has asked if there are plans to hold any additional fundraisers prior to the end of the year. Pastor Penny has said that she is working on a letter to send to members asking them to increase their weekly giving; the letter will also encourage members to come to church more frequently. It was decided to hold off on having any additional fundraisers at this time.
 4. **New Consistory Members:** Janice's term will be ending at the beginning of 2014; at least one new member will be needed.
 5. **Budget Team:** The members of this team are Denise Dean, Jim Rinehimer, Pastor Penny Dollar, Allen Dennis and Camille Daniels; the team will meet in early November. The budget has to be published two weeks prior to the annual Congregational meeting.
 6. **Congregational Meeting:** The meeting will be held on Sunday, December 22nd; the snow date will be December 29th.
 7. **Pastoral Relations Team:** A meeting will need to be held prior to the annual meeting.
 8. **Safe Church Policy:** Denise Dean is in the process of updating this policy to reflect new insurance guidelines that have been mandated.
 9. **Christmas Eve:** Discussion was held about only having one service on Christmas Eve this year. Attendance has been dwindling at the 11:30 service; last year only 18 people attended this service. The cost to hold this service (heat, electricity) was discussed. A motion was made by Jill Bernetski and seconded by Nelson Horwath to only conduct one service (7:30) on Christmas Eve this year. Motion carried.

VI. Pastor's Report:

1. Educational Opportunities: Pastor Penny attended Boundary Training on Monday, October 21st; this training is required every 4 years. One change will need to be made as a result of this training. Permission needs to be received from an individual prior to placing them on the prayer list; this is in accordance with HIPPA guidelines.

VII. Communion Setup: NOVEMBER: Kim & Jill
DECEMBER: Janice

VIII. Next Meeting: Thursday, November 21, 2013 at 6:30 pm.

IX. Adjourn: Meeting was called to close by Janice Broyan at 7:49 pm.