

Consistory Meeting Minutes – January 17, 2013

- I. **Call To Order/Roll Call:** Meeting was opened by Jim Rinehimer, President, at 6:37 pm. Candle was lit by Don Myers and prayer was offered by Jim Rinehimer. Those attending were Pastor Penny Dollar, Jim Rinehimer, Janice Broyan, Camille Daniels, Nelson Horwath, Don Myers, Ron Rinehimer and Jill Bernetski.
- II. **Secretary's Report:** Minutes from the December 20, 2012 consistory meeting were sent to members via email. All members received a copy prior to the meeting. Minutes were reviewed. A motion was made by Nelson Horwath and seconded by Don Myers to approve the December Consistory meeting minutes. Motion carried.
- III. **Treasurer's Report:** The 12-31-12 treasury report was provided to members at the meeting. Overall totals for general, building and memorial funds were calculated correctly. It was noted that there was a \$2,000 transfer made from the Building Fund to the General Fund on December 26th to cover expenses. There were some large expenses that were due in December which included pension and insurance expenses. January will also have a lot of expenses due. A brief discussion of the Small Games account was also held. According to the rules, all receipts must be spent by year end; as of December 31st, there is a balance in the account of \$991.02. At the beginning of January, a transfer of \$10 was made from the building fund and a payment of \$1,000 was made to Phoebe Devit; at the end of January the balance of the account will be \$1.02. The audit of this account will not be done until next year. A motion was made by Jill Bernetski and seconded by Nelson Horwath to accept the December Treasurer's Report totals. Motion carried.
- IV. **Officers:**
 1. **President:** Motion to nominate Janice Broyan by Camille Daniels and seconded by Ron Rinehimer. Motion carried. At this time Jim Rinehimer left the meeting. He was thanked for all the work he has done with the consistory
 2. **Vice President:** Motion to nominate Ron Rinehimer by Nelson Horwath and seconded by Camille Daniels. Motion carried.
 3. **Minutes Secretary:** Motion to nominate Jill Bernetski by Don Myers and seconded by Nelson Horwath. Motion carried.
 4. **Treasurer:** Motion to nominate Jim Rinehimer by Jill Bernetski and seconded by Ron Rinehimer. Motion carried.
- V. **Old Business:**
 1. **Sweatshirts:** Orders are currently being taken for sweatshirts. The cost is \$15 for sizes small through extra large; the cost for larger sizes is \$17. The sweatshirts are being made by Scott Fraley, Route 239 Designs, who provided the t-shirts.
 2. **Fellowship Hall Floor, Drainage System, Carpets, etc:** So far, \$7,900.00 in donations has been received to assist with the payment of the repairs. The \$350 bill for the blueprints has been paid. The bill for the floor repair was received; the total for Phase I of the repairs is \$12,030.02. The next step for the project will be to install a ventilation system to reduce the moisture under the floor. This should be done as soon as possible. A proposal was received from Mountain Stream Construction for the completion of the second phase; the proposed cost of the repairs is \$2,457. This would include all labor, material and equipment to remove mold residue from existing joists and subfloor with a mold remediation solution. Discussion was held and it was decided that we should obtain one or two more bids prior to making a decision. Ron will speak with Roy Baker for his input. Further discussion was tabled until next month's meeting when there will be additional information.
 3. **Heating System:** A representative from Energy Tech was at the church on Thursday, December 27th. The oil filter nozzle was replaced as well as oil pump coupling. The technician returned on Friday, January 11th to replace the fan limit switch for the fellowship hall furnace and to replace the barometric damper. The flue pipe on the church oil furnace was also cleaned; there was about 4 inches of soot in the pipe. The chimney was inspected and was found to be in good condition. A bill has not yet been received for these services. In addition, the furnace will be checked periodically to ensure that oil isn't being replaced with water. If this is occurring, a lock will be placed on the tank.
 4. **Golf Tournament:** Janice will sign the form that needs to be signed to secure the date at Sand Springs. A \$100 deposit will also need to be provided to Sand Springs. A preliminary form was designed for the tournament; a few minor changes need to be made. At this time, the only thing that will be done will be to solicit golfers; all solicitation of businesses for ads and donations will be deferred until after the 300 Club. Anyone who signs up to play golf will be required to pay prior to the tournament date. On the date of the tournament, one check will be issued to Sand Springs. If it rains, golfers will be provided with a rain check for golfing, but not for food.
 5. **Christmas Eve Services and Communion:** There were 128 people in attendance at the 7:30 service and approximately 20 people at the 11:00 service. This was a good turnout for the second service considering the weather was bad. Both services will be held next year.
 6. **Soup Sale:** This will be held Saturday, February 2nd. Pickup will be from 11 to 12 and on Sunday after church. The soups available will be Chicken Noodle, Chili and Hamburger Vegetable; cost is \$5 a quart. Prep work will begin on Friday, February 1st at 6pm; soup will be made Saturday morning beginning at 8am. The soup sale is being held in conjunction with the Scout's hoagie sale.

VI. New Business:

1. Easter Sunday: Easter is March 31st. There will be two services; sunrise and regular worship service. Breakfast will be held after the sunrise service and will be prepared by the men.
2. 300 Club: The proposed date for the event is June 15th. An organizational meeting will be held after worship in the next few weeks.
3. Turkey Supper: The spring dinner will be held on April 20th. It was difficult finding the beans for the last dinner; it was discussed to possibly start stocking up them early for this supper. Discussion was also held to possibly purchase more food since we were running out of food at the last dinner. If there is food left over, it could be sold.
4. Audit: Last year, it was decided that this will be done quarterly. Janice will check with Denise Dean to see where this stands; Steve Moyer and Chris Dietrich have agreed to complete the audit.
5. Fellowship Hall Carpeting: Once Phase II of the Fellowship Hall is completed, new carpeting will be needed. A team will be formed to determine the color and the type of carpeting to be purchased. All decisions will be made by the team.
6. Teams: These will continue as they are; a Stewardship team is needed. A stewardship campaign was not held this year.
7. Spaghetti Dinner: The Scouts will be hosting a Spaghetti Dinner on Saturday, March 16th; the snow date will be Saturday, March 23rd.

VII. Pastor's Business:

1. Changing Tables: Two changing tables have been ordered from Prodryers at a total cost of \$334 (\$167 each); will call Rob Prelewicz and ask if he can install them.
2. Saint Theresa Haven Homeless Ministry: We will not be hosting the men this year; they do not have any open weeks during the year. There may still be an opportunity to help this ministry by providing meals when the men are housed at another location (on Blackman Street in Wilkes-Barre). They will let us know if help is needed.
3. Pastor Sabbatical: Pastor Penny has arranged for Reverend Nazrani to preach April 7th and May 5th and serve communion. In addition, Dave Horensky has agreed to preach two Sundays. Pastor Penny will call the conference office if necessary to assist in arranging speakers during her sabbatical. Pastor will be gone the months of April and May. She will return June 2nd, which will be Graduation Sunday.
4. Lent: Ash Wednesday is February 13th. Lenten suppers will be held prior to the Wednesday services. Supper will begin at 6 and the service will begin at 7.
5. Youth Group: The Mardi Gras brunch will be held Sunday, February 10th after worship; money earned will help defray the cost of the mission trip. This year, the youth will be going to New Jersey to assist with the clean up after Hurricane Sandy. The cost will be \$289 per person.
6. Reformation Sunday: This is scheduled for October 27th; a Kirchentag service will be held. The service will be held at a church in Berwick; there will be a combine choir with members from all the conference churches.

VIII. Communion Setup: FEBRUARY: Janice and Jill
MARCH: Don and Camille

IX. Next Meeting: Thursday, February 21, 2013 at 6:30 pm.

X. Adjourn: Meeting was called to close by Janice Broyan at 8:15 pm.