

Consistory Meeting Minutes – February 21, 2013

- I. **Call To Order/Roll Call:** Meeting was opened by Janice Broyan, President, at 6:42 pm. Candle was lit by Janice Broyan and prayer was offered by Janice Broyan. Those attending were Pastor Penny Dollar, Janice Broyan, Camille Daniels, Nelson Horwath, Don Myers and Jill Bernetski. Absent – Ron Rinehimer. Guest – Gene Broyan.
- II. **Secretary's Report:** Minutes from the January 17, 2013 consistory meeting were sent to members via email. All members received a copy prior to the meeting. Minutes were reviewed. A motion was made by Camille Daniels and seconded by Nelson Horwath to approve the January Consistory meeting minutes. Motion carried.
- III. **Treasurer's Report:** The 1-31-13 treasury report was provided to members at the meeting. Overall totals for general, building and memorial funds were calculated correctly. A motion was made by Jill Bernetski and seconded by Camille Daniels to accept the January Treasurer's Report totals. Motion carried.
- IV. **Old Business:**
 1. **Fellowship Hall Floor, Drainage System, Carpets, etc:** Gene Broyan has obtained two additional bids for the mold removal in the fellowship hall; the three bids received were from Mountain Stream Construction, Serve Pro and Seitz Brothers. The bid for Serve Pro was \$20,240.37; this was for two men working for 5 days. The bid for Seitz Brothers was for \$4,830; this was for 4 men working for 2 to 3 days. If we commit to use Seitz Brothers by the end of the month, they will give a 10% discount. Both bids include scraping and spraying the mold, as well as setting a "bomb" off to kill the spores. The bid for Mountain Stream Construction was for \$2,457; this would include all labor, material and equipment to remove mold residue from existing joists and subfloor with a mold remediation solution. To prevent the mold from returning, excavation will need to be completed 2 feet around the building. This area will then need to be filled with stone and a drain field installed. A de-humidifier will need to be installed in the area underneath the hall floor. Fans will be installed and connected to a humidistat. The de-humidifier will be drained outside. Both fans and a de-humidifier will need to be purchased. At RJ Walker, the cost of the fan is under \$100; the cost of the largest de-humidifier is \$284. Penn Supply has two different crawl space ventilators; a 100 cubic ft unit is \$123 and the 220 cubic ft unit is \$164. Each includes the fan and humidistat. Mold control can be purchased from Granger for \$270. Discussion was held and it was decided that the decision will be deferred to the Building Team which includes Gene Broyan, Steve Moyer, Ron Rinehimer, Marc Davis and Allen Dennis. They will make a recommendation to the congregation. Estimates will be on the table in the Narthex for review. Thank you for all your work Gene!
 2. **Heating System:** The bill was received for the work that was completed by Energy Tech; the total was \$1,500 which was more than anticipated. All works has been completed.
 3. **Golf Tournament:** All contracts have been signed. Denise Dean will make up posters to display at the 300 Club to advertise the tournament. At this time, the only thing that will be done will be to solicit golfers; all solicitation of businesses for ads and donations will be deferred until after the 300 Club. Anyone who signs up to play golf will be required to pay prior to the tournament date. On the date of the tournament, one check will be issued to Sand Springs. If it rains, golfers will be provided with a rain check for golfing, but not for food.
 4. **Pots:** New large pots for the kitchen were purchased.
 5. **Easter Sunday Breakfast:** Jim Rinehimer has agreed to help with the breakfast after Easter sunrise service. Help is needed.
 6. **Turkey Supper:** The date of the supper is April 20th; the price will remain the same. At the last dinner, we were running low on food; discussion was held to purchase more food for this dinner.
 7. **Spaghetti Dinner:** The Scouts will be hosting a spaghetti dinner on Saturday, March 16th.
 8. **Changing Tables:** The tables are in; Gene Broyan will install them in the rest rooms.
 9. **Mardi Gras Brunch:** This went very well. Thank you to the Youth Group for hosting this event.
 10. **Audit:** Steve Moyer and Chris Dietrich will complete this year's audit.
- V. **New Business:**
 1. **Large Bills:** There will be several large bills that will be due in March (taxes, pension boards, insurance); there will not be enough in the General Fund to cover all expenses. A transfer will need to be made from the Memorial Fund; the money will be paid back after the Turkey Supper. At least \$7,000 will be needed to cover expenses. A motion to transfer the necessary funds from the Memorial Fund to the General Fund was made by Nelson Horwath and seconded by Jill Bernetski. Motion carried.
 2. **Envelope Re-order:** In order to receive the best price, envelopes for next year will need to be ordered prior to April 1st. Members should also be informed of the option to have auto-withdrawal from the bank. The bank automatically sends the payment to the church on a set schedule (weekly, biweekly or monthly).
 3. **Boy Scouts:** The consistory is taking the opportunity to re-affirm the Church's commitment to the Boy Scouts and their charter. We will continue to support them including the use of the building.
 4. **Snow Removal:** Discussion will be held in the fall to look into obtaining additional bids for snow removal. The price should include plowing the lot and shoveling the walks.

5. Youth Consistory Member: Kimberly Bernetski is interested in joining the consistory as a youth representative; she would not be allowed to vote since there is already a member of her family on consistory.
6. Small Games Fund: Denise wrote a letter to State Representative Boback regarding the rules for the Small Games Fund; the rules are very confusing. The state will be proposing new legislation. Funds are to be used for missions; since the church is a mission, the funds should be able to be used for operations.

VI. Pastor's Business:

1. Lent: Suppers are being held prior to the Lenten services; attendance is good at both the meals and the services.
2. Mission Trip: This year, the mission trip will be to Lakewood Township, NJ to assist with the clean-up of Hurricane Sandy; Pastor has been approached by 5 adults who are thinking of attending.
3. Confirmation: There are 4 boys who will be confirmed on Palm Sunday.
4. Good Friday Service: This will be held at the Presbyterian Church in Mountaintop on Friday, March 29th.
5. Silent Auction: Members should start soliciting now for the silent auction to be held at the 300 Club. Restaurants are usually willing to donate gift certificates.
6. Pastor Sabbatical: Pastor will be gone the months of April and May. Pastor Penny has arranged for Reverend Nazrani to preach April 7th and May 5th and serve communion. In addition, Dave Horensky has agreed to preach April 21st and May 12th. Conference ministers will assist with services on April 28th (Allen Miller) and May 19th which is Pentecost (Nancy Azar). The church does not need to pay conference ministers, but should reimburse for gas and provide an honorarium to OCWM. The only Sundays that are still open are April 14th and May 26th. Pastor will return June 2nd, which will be Graduation Sunday.

- VII. Communion Setup:** MARCH: Don and Camille
 APRIL: Janice and Jill

- VIII. Next Meeting:** Thursday, March 21, 2013 at 6:30 pm.

- IX. Adjourn:** A motion to adjourn was made by Nelson Horwath and seconded by Don Myers. Motion carried. Meeting was called to close by Janice Broyan at 8:00 pm.