

Consistory Meeting Minutes – October 25, 2012

- I. **Call To Order/Roll Call:** Meeting was opened by Jim Rinehimer, President, at 6:37 pm. Candle was lit by Jim Rinehimer and prayer was offered by Pastor Penny Dollar. Those attending were Pastor Penny Dollar, Jim Rinehimer, Janice Broyan, Camille Daniels, Nelson Horwath, Don Myers and Jill Bernetski.

- II. **Secretary's Report:** Minutes from the September 20, 2012 consistory meeting were sent to members via email. All members received a copy prior to the meeting. Minutes were reviewed. A motion was made by Janice Broyan and seconded by Camille Daniels to approve the September Consistory meeting minutes. Motion carried. Minutes from the September 30, 2012 Congregational meeting were sent to members via email. All members received a copy prior to the meeting. Minutes were reviewed. A motion was made by Janice Broyan and seconded by Jill Bernetski to approve the September Congregational meeting minutes. Motion carried.

- III. **Treasurer's Report:** The 9-30-12 treasury report was provided to members at the meeting. Overall totals for general, building and memorial funds were calculated correctly. A motion was made by Jill Bernetski and seconded by Camille Daniels to accept the September Treasurer's Report totals. Motion carried.

- IV. **Old Business:**
 1. **Narthex Window:** The round window in the front of the Narthex is leaking. Ron Rinehimer informed Jim that there is a tear on the roof; this is where the water is coming in. Rick Lane was on the roof to inspect the damage. The area of the roof that is leaking needs to be patched with black tarp; the cost of the repair will be between \$100 and \$200. Although there is an immediate need to repair the roof, the repairs to the fellowship hall became the priority and the roof hasn't been repaired yet. Jim will check with Ron to see if the roof can at least be patched prior to next week's predicted storm.
 2. **Rest Stop Fundraiser:** Several attempts have been made to contact the person from the highway department to schedule a date to work at the rest area over the Thanksgiving weekend; no return calls have been received. No further attempts will be made at this time to try and schedule a shift at the rest area. We can try again in the spring.
 3. **T-Shirts:** The shirts are finished; Jim will pick up the shirts on Friday evening, October 26th. A total of 50 shirts have been ordered to date; members have requested to order more. The sign up sheet will continue to be available and more shirts will be ordered.
 4. **Audit:** Jim spoke with Denise Dean and the books are not yet ready for the time period January through June 2012. Steve Moyer will complete the audit when the books are available.
 5. **Kitchen Exhaust Fan:** Kevin Gallagher has fixed the exhaust fan in the kitchen and it makes very little noise. The bearings were repaired. Kevin did not charge for labor; the only cost was for the new bearings which was approximately \$55 to \$60. A thank you note will be sent.
 6. **Turkey Supper:** The dinner was a great success. There were more volunteers to assist with set-up on Thursday evening, Friday and Saturday morning. Approximately 725 dinners were served; a few people without tickets had to be turned away at the end of the evening. The total profit has not yet been calculated; this should be available Sunday morning. Thank you to all who helped!
 7. **Saint Theresa Haven Homeless Ministry:** The men arrived Monday, October 22nd and will be staying through Sunday, October 28th. Things are going well. There was an issue with lights being left on but after this was mentioned to the men, the lights have been turned off when they leave in the morning.
 8. **Expenses for September:** The Pension Board was paid; the total expense was \$2,094. In addition, the Liability Insurance was paid; the total expense was \$2,850.50. There was an 18% increase to this expense as a result of recent natural disasters (hurricanes, flooding, etc). To cover these expenses, it was necessary to temporarily transfer funds from the Memorial Fund and the Small Games Fund. The money transferred from the Memorial Fund has already been replenished. The money transferred from the Small Games Fund will be replenished on Monday, October 29th. It should also be noted that interest in the amount of \$1,676 was received from the Memorial Fund CD.

9. Fellowship Hall Floor, Drainage System, Carpets, etc: A Congregational meeting was held on Sunday, September 30th to inform the congregation regarding repairs that need to be completed. The meeting went well. Phase 1 of the project has been successfully completed. The next step will be to find a solution to eliminate the moisture underneath the floor. To date, \$6,300 in donations has been received to pay for the repairs. The bill hasn't been received yet; we should have it in 45 – 60 days. Thank you to all who helped with the prep work for the construction as well as the clean up!
10. Pastoral Relations Committee: The recent meeting was rescheduled; the meeting will be held Monday, October 29th at 6:30.

V. New Business:

1. Thank You Cards: These will be sent to Kevin Gallagher (repair of exhaust fan), Dean Kline (donation of takeout trays for Turkey Supper), Brian Steinbrenner (trash removal) and Leonard Burger (donation of cabbage and peppers for Turkey Supper).
2. November 10th Fundraiser: A group will travel to Snyderstown to provide refreshments at the auction of Archie Passmore's house. Approximately 200 – 250 people are expected to attend. The auction starts at 8:00am; food should begin being served at 7:30am.
3. Other Fundraiser Ideas: Jim has been approached by some people to have a soup sale; it is possible one may be held in February in conjunction with the Scout's hoagie sale. Don and Nelson also suggested hosting a golf tournament. They will find out more information as to what this would entail.
4. Blood Drive: This will be held Monday, November 12th from 2:00pm to 6:00pm.
5. 2013 Budget Team: The team for the upcoming year will be Pastor Penny, Denise Dean, Allen Dennis, Jim Rinehimer and Camille Daniels. The team met on Sunday, October 21st after church and developed a proposed budget for 2013. The budget will be voted on at the November consistory meeting; once approved, the budget will be presented to the congregation for final approval.

VI. Pastor's Business:

1. The Crop Walk was held on Sunday, October 7th. In all, there were 12 walkers representing St. James, Pond Hill and Emmanuel. In addition, Hazleton had 5 walkers. A total of \$1,286 was raised; a quarter of this money will go to the Ministerium Food Bank.
2. The Congregational meeting will be held on December 9th. A nominating committee should be formed; Janie has agreed to serve on this committee.
3. On November 4th, an all conference worship service will be held; Geoffrey Black will be preaching. It would be nice to have members from the congregation in attendance.

**VII. Communion Setup: NOVEMBER: Don and Nelson
DECEMBER: Jim and Camille**

VIII. Next Meeting: Thursday, November 15, 2012 at 6:30 pm.

IX. Adjourn: Meeting was called to close by Jim Rinehimer at 7:53 pm.