

## Consistory Meeting Minutes – January 19, 2012

- I. **Call To Order/Roll Call:** Meeting was opened by Ron Rinehimer, President, at 6:36 pm. Candle was lit by Ron Rinehimer and prayer was offered by Pastor Penny Dollar. Those attending were Ron Rinehimer, Jim Rinehimer, Pastor Penny Dollar, Janice Broyan, Nelson Horwath, Jeff Shuman, Beverly Kramer and Jill Bernetski.
  
- II. **Secretary's Report:** Minutes from the December 15, 2011 consistory meeting were sent to members via email. All members received a copy prior to meeting. Minutes were reviewed. There was one question; it was noted that Meredith submitted her resignation to the Consistory prior to the October 13<sup>th</sup> meeting. As such, she should not have been noted as being absent. A motion was made by Jeff Shuman and seconded by Jim Rinehime to approve the December Consistory meeting minutes. Motion carried.
  
- III. **Treasurer's Report:** The 12-31-11 treasury report was sent to members via email prior to the meeting. Additional copies were provided. Overall totals for general, building and memorial funds were calculated correctly. One item was noted; for the Memorial Fund balance, the date on the report was 9/30/11 and it should have been 12/31/11. A motion was made by Janice Broyan and seconded by Jill Bernetski to accept the December Treasurer's Report totals. Motion carried.

At this time Ron Rinehimer left the meeting; he was thanked for all the work he has done with the Consistory.

### **IV. Officers:**

1. **President:** Motion to nominate Jim Rinehimer by Nelson Horwath and seconded by Jill Bernetski. Motion carried.
2. **Vice President:** Motion to nominate Janice Broyan by Nelson Horwath and seconded by Beverly Kramer. Motion carried.
3. **Minutes Secretary:** Motion to nominate Jill Bernetski by Nelson Horwath and seconded by Jeff Shuman. Motion carried.

### **V. Old Business:**

1. **Church Lights:** The eternal light is currently not lit. Ron Rinehimer will take the light down and Marc Davis will fix the light.
2. **Attic Insulation:** Ron is still researching pricing. This will help with the heating expense. This will be completed in the very near future.
3. **Church Maintenance:** The Building Committee is being re-established; Ron has agreed to chair this committee. It will be announced on Sunday that members are needed. A list will be made of all the necessary projects; items on the list will be prioritized. The first priority will be to address the deterioration of the Narthex window.
4. **W-9 Forms:** Denise Dean is working on obtaining the necessary information. A W-9 is needed for Denise, Olivia Richards and anyone that receives compensation. For those that receive compensation in excess of \$600, a 1099 needs to be issued. Beverly will follow up with Denise.
5. **Envelopes:** The change in the distribution of envelopes has worked out well. One member that received 12 envelopes requested and received a box of envelopes. There was no additional feedback.
6. **Changing Tables:** Pastor Penny has received the information and will be ordering the tables soon.

**VI. New Business:**

1. Audit of Books: The 2011 financial records need to be audited. Frank Partington and Cliff Readler have audited the books for the past several years and have done a wonderful job; it was suggested that the audit be performed by someone different to give them a break. It was recommended to ask Steve Moyer; Jim volunteered to ask Steve. Steve may have a suggestion as to who could complete the audit with him.
2. 300 Club: Allen Dennis has agreed to chair this event; it will be held on Saturday, June 16<sup>th</sup> from 12 noon to 6pm. Allen will be asked to begin attending the Consistory meetings beginning with the February meeting to begin planning the event.
3. Committees: Various committees are being re-formed. The committees will be called “teams”. The teams that are being formed are Building, Pastoral Relations, Nursery, Kitchen, Fundraising, Cleaning and Stewardship. Team roster sign up sheets will be located in the Narthex and next to the Fellowship Hall doorway.
4. Soup Sale: A soup sale will be held Saturday, March 3<sup>rd</sup>. The price will remain at \$5 a quart. The soup will be made at the church and all expenses will be reimbursed.

**VII. Pastor’s Business:**

1. Retreat: On February 2<sup>nd</sup>, Pastor Penny will be attending a retreat at St. Francis Retreat Center in Easton; this is Ministry Day.
2. Youth Group: On January 29<sup>th</sup>, the youth will be going to H2OOOH Water Park at Split Rock Resort. They will be holding a Mardi Gras Brunch after the worship service on Sunday, February 19<sup>th</sup>. Funds raised will be used to help defray the cost of the mission trip. Caroline Cronce requested to hold a Lia Sophia jewelry sale in the Fellowship Hall; she would like to donate the profits from the sale to the Youth Group.
3. Miscellaneous: Scout Sunday will be held the first Sunday in February (Feb. 5<sup>th</sup>). A letter was sent to members of confirmation age (there are 3 boys); a meeting will be held February 12<sup>th</sup> for the boys and their parents. Ash Wednesday is February 22<sup>nd</sup>. Lenten Services will be held on Wednesdays at 7 pm with a light supper being provided at 6 pm. The Annual Meeting of the Conference will be held the weekend of April 13-15 at Split Rock Resort; this is 50<sup>th</sup> Anniversary.

**VIII. Communion Setup: FEBRUARY: Janice and Jill**

MARCH: Jeff and Jill

APRIL: Jim

**IX. Next Meeting: Thursday, February 16, 2012 at 6:30 pm.**

**X. Adjourn: Meeting was called to close by Jim Rinehimer at 7:52 pm.**