

Consistory Meeting Minutes – December 15, 2011

- I. **Call To Order/Roll Call:** Meeting was opened by Jim Rinehimer, Vice President, at 6:38 pm. Candle was lit by Pastor Penny Dollar and prayer was offered by Pastor Penny Dollar. Those attending were Jim Rinehimer, Pastor Penny Dollar, Janice Broyan, Chris Dietrich, Jeff Shuman, Beverly Kramer and Jill Bernetski. Absent: Ron Rinehimer, Meredith Martin.

- II. **Secretary's Report:** Minutes from the November 17, 2011 consistory meeting were sent to members via email. All members received a copy prior to meeting. Minutes were reviewed. Minutes from the December 11, 2011 Congregational meeting were reviewed. There was one question; should names be mentioned when members have questions (i.e. questions about the budget). Jill will follow up with Denise. A motion was made by Janice Broyan and seconded by Jeff Shuman to approve the Consistory and Congregational meeting minutes. Motion carried.

- III. **Treasurer's Report:** The 11-30-11 treasury report was sent to members via email prior to the meeting. Additional copies were provided. Overall totals for general, building and memorial funds were calculated correctly. A motion was made by Jill Bernetski and seconded by Jeff Shuman to accept the November Treasurer's Report totals. Motion carried.

- IV. **Old Business:**
 1. **Church Lights:** The lights continue to flicker when turned on but stop once they warm up. Nothing further will be done.
 2. **Attic Insulation:** Ron is still researching pricing. This will help with the heating expense. This will be completed in the very near future.
 3. **Church Maintenance:** This is being performed as needed/able.
 4. **Fellowship Hall Heat:** The box light ultraviolet heater appears to be helping; the temperature is at 59 degrees when not in use. The true effect this will have on the heating expense won't be known until a few oil bills are received. Chris Dietrich made a motion to purchase an additional unit at \$259 to be placed downstairs in the outer office area. Beverly Kramer seconded the motion; motion carried.
 5. **Soup Sale:** The sale was a huge success; the overall profit was \$1,145. The consistory would like to thank all that made, sold and purchased the soup. For this sale, all ingredients were donated; for the next sale there will be additional expenses as the cost of the ingredients will need to be subtracted from the profit.
 6. **W-9 Forms:** Denise is working on obtaining the necessary information.
 7. **Envelopes:** The letters were sent to those who would be receiving less than a full box of envelopes. No feedback was received to date. There will be blank envelopes in the pews and the narthex for those who need them.
 8. **Budget:** This was approved at the congregational meeting.
 9. **Annual Church Meeting:** This went very well; there was no negative feedback.
 10. **Consistory Members:** There is only one member who volunteered, Nelson Horwath. We will continue to advertise that members are needed.
 11. **Christmas Caroling:** Members went caroling on December 11th after the church service; this went very well. A good time was had by all and the residents of the nursing homes were very receptive.

V. New Business:

1. Sunday School Program: The program will be held during the worship service on December 18th.
2. Christmas Eve Service: Two services will be held; one at 7:30 and one at 11:00 with special music at 7:00. Communion will be served by intinction; there will be three stations at the 7:30 service and one station at the 11:00 service. Three people will be needed at each station; one to hold the bread, one to hold the chalice with the wine and one to hold the tray with the wine and juice. Disposable cups will be used. There will be church on Christmas day; it will be a hymn sing.
3. Christmas Gifts: The gifts will be given on Christmas Eve during the 7:30 service. A gift will be given to Denise Dean (\$100), Don Eroh (\$50) and Olivia Richards (\$50).

VI. Pastor's Business:

1. Vacation: Pastor Penny will be on vacation the first week in January; she will preach on January 1st but be on vacation following the service. Tina Kensinger will preach January 8th.
2. Retreat: Pastor Penny didn't attend one of the retreats that were held in the beginning of December.
3. Consistory Installation and Recognition: This will be held during the service on January 15th.
4. Miscellaneous: Olivia Richards will play the organ January 1st and 8th; Don Eroh will play the remaining Sundays. Duane Straight will play the organ Christmas Eve and Christmas Day. It is uncertain if he is expecting to be paid; it would be nice to pay him for one of the days.

VII. Communion Setup: JANUARY: Janice and Jill

VIII. Next Meeting: Thursday, January 19, 2012 at 6:30 pm.

IX. Adjourn: Meeting was called to close by Jim Rinehimer at 7:14 pm.