

Consistory Meeting Minutes - November 20, 2008

I. Call To Order / Roll Call: Meeting was opened by Connie Miller, President at 6:35 P.M. Candle was lit by Jim Rinehimer and prayer was offered by Connie Miller. Those attending were Connie Miller, Hilbert Eigenbrod, Chris Dietrich, Barry Myers, Ron Rinehimer, Janice Broyan, Pastor Penny Dollar, Jim Rinehimer, Don Myers, and Nelson Horwath. *Absent* - Lynne Stewart

II. Secretary's Report: Minutes from the Oct. 16th meeting were given to members for review on Sunday, Nov. 16th for approval tonight. Minutes were reviewed and motion was made by N. Horwath and seconded by H. Eigenbrod. Motion carried.

III. Treasurer's Report: Handouts were provided for review on treasury report ending 10-31-08. Motion was made to accept treasurer's report by B. Myers and seconded by J. Broyan. Motion carried.

IV. Old Business:

1. Wed. Night Services: So far, attendance has been very poor. Pastor Penny puts a lot of time into preparing for this service. Will see how it goes for the next month and give consistory an update.
2. Other "Safe Church" Issues: Along with information on a "Safe Child Policy," Denise found documentation for implementing a "Safe Church Policy," which would include abuse prevention for people of all ages, and a "Transportation Safety" policy. It would be important to put these policies into place, also to augment our child abuse prevention policy. Will be discussed further.
3. Fireproof Safe: Denise will get back with Mary Martin on this.
4. Borrowing of Church Items & Hall Rental Agreements: Lynne emailed Denise a proposed Hall Rental Agreement. Denise will look at this and would try to have something in place for Dec. newsletter. This way, changes can take place in Jan. of 2009. Not sure if this happened yet.
5. New Office Phones: Denise has been researching phones for 2-line systems, which we do have now. Most multi-line systems are 4 phone lines. Will wait for more on this from Denise.

V. New Business:

1. Prayer List: Pastor Penny has suggested a new system which should be helpful in keeping the list current and relevant. Would like to only keep name on prayer list for 1 month unless requested to Denise or Pastor to stay on longer which would be fine. Will announce this to congregation.
2. Congregational Meeting: Need to have Annual Congregational Meeting in Dec. in order for it to be legal to write checks in Jan. This was information that Pastor & Denise were given at Budget Workshop they attended in Sept. Budget Committee met in early Nov. to come up with a budget for 2009 and now given to consistory to vote on. Discussion on how Benevolences should be sent relating to OCWM, Bethany, Phoebe, and Lancaster. Motion made by N. Horwath and seconded by B. Myers to send only what is proposed in budget. Consistory reviewed budget. Motion was made by J. Broyan and seconded by R. Rinehimer to approve proposed budget for 2009. Next, the budget needs to be available for congregation to review and then to vote on for Dec. 21 meeting. Nominations for consistory and Cemetery Association will also be voted on at meeting as well. The purpose of the Annual Congregational Meeting on the 21st will be to present the 2009 budget for approval; consistory nominations; Cemetery Association nominations, and all committee reports for 2008.
3. New Consistory Members: According to the By-Laws, the offices of President and Vice President must be filled by ELDERS. The CURRENT 2008 positions are as follows: 2nd year Elder: Connie, Nelson, & Jim. 1st year Elder: Hilbert, Lynne, & Janice. 2nd year Deacon: Barry & Don. 1st year Deacon: Chris & Ron. Connie said that she and Nelson must go off this year, but would be eligible to be elected again in 2010, which is in accordance with our By-Laws. Since at Jan. 2008 meeting, Jim filled "Camille's" position which was being filled by Sharon Moyer in 2007. Jim has one been on Consistory for 1 year and is eligible to remain on. Caroline Cronce has agreed to come on consistory as a 1st year

Deacon for 2009. Jim has agreed to stay on and be a 1st year deacon for 2009, but may need to go off after that. A name can also be taken from the floor at the Annual Congregational Meeting. A motion was made by H. Eigenbrod and seconded by N. Horwath to approve Jim & Caroline as 1st year deacons. Motion carried.

4. Fire Prevention Services: Since 2006, Cintas has been providing inspection & maintenance services for our fire extinguishers because they took over for Dancheck. Cost from Dancheck to Cintas has increased, primarily since Cintas charges a service charge every time they come. Only one extinguisher had to be recharged this year. The other three would have been due in 2009 (6 years from 2003 when last done). Cintas serviced all of them which did not need to be done yet & charged. *Discussion. Will look into further & see about looking for other companies who provide this service & also find out their charges.* During the last inspection, Cintas employee stated that church should have certain other services on a regular basis. Items which church does not have Cintas do, but were noted on included “monthly” inspection of fire extinguishers & emergency & exit lights which would require annual testing & inspection. They would of course charge for all of this. According to Cintas, emergency lights must be lit at all times, but it did not explicitly state it in the “Regulatory Requirements.” One way to stay in compliance with all codes & regulations would be to check with our Insurance Carrier, Ed Faccinetto, who works out of Townend Insurance Company in Allentown. He handles UCCIB insurance on our local level. He is very difficult to reach & return phone calls. Another way to verify compliance might be to check with local building codes inspector or someone on that level. *Ron said that he would talk to a fire inspector & find out if we can do the monthly inspection ourselves or have building & grounds committee do this.*

5. Fraud Prevention Notice From A&R: Requesting we review names who are authorized on account to prevent possible fraud. Connie will check with A&R to see who is on list & bring us info at Dec. meeting.

6. CD Maturity: The Building Fund CD will mature on Dec. 18th. Current value as of Nov. 13th is \$7,870.32. Will roll it. Hilbert will check for rate & let consistory know.

VI. Other:

1. Snowplowing: Gary Eigenbrod Sr. & Jr. will assume duty this year. Price to be negotiated.
2. Defibulator: Suggestion that it would be very important to have one of these for the church. We have older members in the congregation & others with health problems. Many public places including schools have invested in this. Would also be good idea to have some people know how to use this if we purchase one. Another possible idea would be to check into a CPR course. Many events go on at the church and do not always have someone there who is a nurse or paramedic. Will look into prices & discuss further.
3. Plaque for Veterans: Nelson showed a few examples of plaques if we choose to get one to honor our veterans. Would be a nice idea. Nelson & Don will look into this further.

VII. Future Dates:

1. Nov.23: Sunday Community Thanksgiving Eve Service at Emmanuel at 7 P.M.
2. Nov.30: First Sunday of Advent
3. Dec.7: John & Kathy Deck - special presentation during worship service
4. Dec. 12: Annual trip to see ‘The Gift’ (live nativity in Back Mountain)
5. Dec.14: Brief congregational meeting relating to change to by-laws for meeting 12-21
6. Dec. 20: Sunday School Christmas Party at 10 A.M. Practice for program at 12 P.M.
7. Dec. 21: Christmas Program during worship service; Annual Congregational Meeting; Caroling
8. Dec. 24: Christmas Eve Services: 7:00: Special Music; 7:30: Early Service; 11:00: Late Service

VIII. Next Meeting: Thurs. Dec. 18th at 6:30 P.M.

IX. Motion To Adjourn: Motion made by J. Rinehimer and seconded by N. Horwath. Motion carried. Meeting ended at 8:33 P.M.